

E-BILL FREQUENTLY ASKED QUESTIONS

What are E-Bills?

E-Bills are online student billing statements. E-Bills display the same information as paper billing statements (for example: charges for tuition and fees, as well as credits and payments).

Why does Roger Williams University School of Law use E-Billing as the official billing method?

E-Bills save paper and postage, are accessible 24 hours a day from anywhere with internet access, allow easy access for parents and other authorized third parties, and eliminate the need to wait by the mailbox for a bill to arrive.

Can other people view my E-Bill and make payment?

Yes. You may set up other individuals (such as a parent, spouse, employer, or other third party) as “Authorized Payers” to view your E-Bill and make payment online. Any Authorized Payer you establish will receive an email notification each time a new E-Bill is available. If another party typically pays your tuition and fee bill, Roger Williams University SOL encourages you to establish that person as an Authorized Payer.

Instructions to add additional users to view E-BILL

1. Go RWU School of Law web page and go to Office of Student Finance and Records.
2. Go to Register/View E-Bill
3. Log In with user ID and password
4. Click on my profile
5. Click on Shared Access
6. Click Add Shared Access
7. Fill in Personal Information plus user ID and password for new user
8. Confirmation will be sent to new user and existing user

When do I receive my E-Bill?

As a student, or authorized user you will receive an email notification stating that your current E-Bill is available for viewing.

How do I access my E-Bill?

1. Go RWU School of Law web page and go to Office of Student Finance and Records.
2. Go to Register/View E-Bill
3. Log In with user ID and password