

Interlibrary Loan Request Form

Roger Williams University School of Law Library

Policy Information

Roger Williams University Law Students may request a maximum of five (5) items for course work each semester. Items available through the Roger Williams University Libraries or the Rhode Island State Law Library should be obtained directly by the student.

Please realize that many legal materials are not loaned by the owning libraries and that when available for loan, the process may take time. When we are able to obtain the requested item(s), notification of receipt will be provided using the student's mailbox / e-mail. Notification will also be provided if we are not successful in obtaining the item(s).

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Borrower Information

Date of Request _____

Name _____

Mailbox # _____ E-mail _____ Phone # _____

Needed for: Course work _____ Faculty _____ Law Review _____

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Item Information

Need by Date _____

Course needed for _____

Book/Article Author _____

Book / Article Title _____

Journal Title _____

Volume # _____ Pages _____ Edition / Date _____

ISSN/ISBN # _____ MAXIMUM COST _____

Source of Reference _____

Please provide as much information as possible. A printout of the source information is acceptable.

**Requests should be left at the Circulation Desk for the
Circulation/Interlibrary Loan Coordinator.**

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