**EBILL Log in Instructions**

All Roger Williams University School of Law students are automatically enrolled to receive Ebilling.

Your User ID is if the first portion of your email address. Example: Jane Smith’s school email is jsmith123@barrister.rwu.edu. Her user id will be **jsmith123**.

Your password has been created by using the first letter of your first name, and the first letter of your last name followed by the last four positions of your Social Security Number followed by RWU (example **js4567RWU**). Letters are lower-case, and no space between initials and numbers, RWU in upper case.

You will receive an email when a new bill has been created for you. Please go to [http://law.rwu.edu/sites/finance/ebill/](http://law.rwu.edu/sites/finance/ebill/) and use the option for register or view your Law School E-Bill to login.

**ONCE LOGGED INTO YOUR ACCOUNT, PLEASE USE THE SHARED ACCESS OPTION TO REGISTER ADDITIONAL BILL PAYERS.** This option allows you to share your monthly bill with a parent, spouse or other third party.

EBILL will be RWU School of Law’s official method for sending student account statements.

Answers to frequently asked questions regarding Ebill can be located at: [http://law.rwu.edu/academics/student-finance-records/tuition-fees/electronic-billing](http://law.rwu.edu/academics/student-finance-records/tuition-fees/electronic-billing)

Should you have any problems logging into your account, please e-mail, **studentfinancerecords@law.rwu.edu**, or call 401-254-4682.