

## Spring 2021 Registration

### How to Register for Courses Using Student Planning

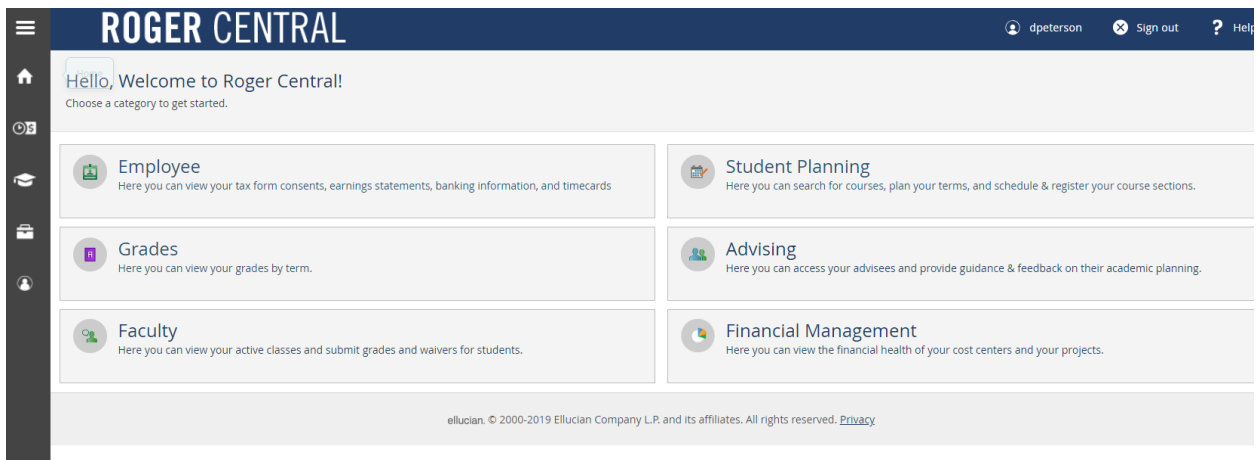
Student Planning is a tool that if used properly could help you plan your Academic career at Roger Williams University School of Law. It is shared with the rest of the University so on first login it requires some cleanup and preparation. You can plan courses for your three years based on how often and when we normally offer them. It does not mean the courses are 100% guaranteed to be offered in that certain term, however, we will give you the best information possible. You should always plan alternatives and backups. Planning your registration ahead of time will always help you on your actual day of registration.

Roger Williams University School of Law Students register for classes through Roger Central. The link to this portal can be found on the [Law School home page](#) by selecting Roger Central from the “Current Students” menu at the top. From here you will be directed to the login page.

Type your user name and domain into the domain/user name box. (Example: jsmith123@academics.rwu) 2. Type your password in the password box. The default password is your first initial, last initial, last four of your soc. followed by RWU (Example: js1234RWU) Once you have successfully signed in, you will be directed to the front page of Roger Central.

1. First step is to set up your remaining terms here at Roger Williams University.

Click on “Student Planning”.



The screenshot shows the Roger Central dashboard. At the top, there is a dark blue header with the text "ROGER CENTRAL" in white. To the right of the header, there is a user profile icon with the name "dpeterson", a "Sign out" button, and a "Help" link. Below the header, there is a light gray area with the text "Hello, Welcome to Roger Central!" and "Choose a category to get started." Below this, there is a grid of six categories, each with an icon and a brief description:

- Employee**: Here you can view your tax form consents, earnings statements, banking information, and timecards.
- Student Planning**: Here you can search for courses, plan your terms, and schedule & register your course sections.
- Grades**: Here you can view your grades by term.
- Advising**: Here you can access your advisees and provide guidance & feedback on their academic planning.
- Faculty**: Here you can view your active classes and submit grades and waivers for students.
- Financial Management**: Here you can view the financial health of your cost centers and your projects.

At the bottom of the dashboard, there is a small copyright notice: "ellucian. © 2000-2019 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)".

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2. Next step is to click the “Student Planning” drop down menu at the top and select “Plan and Schedule”. Delete any term that does not say Law and add all terms that do for your next three years.

The screenshot shows the 'Plan your Degree and Schedule your courses' interface. At the top, there are navigation tabs: 'Academics', 'Student Planning', and 'Plan & Schedule'. Below this is a search bar labeled 'Search for courses...'. The main navigation includes 'Schedule', 'Timeline', 'Advising', and 'Petitions & Waivers'. The 'Schedule' tab is active, showing a calendar for 'Law Spring 2020'. There are navigation arrows and buttons for adding or removing terms. Below the calendar, there are buttons for 'Filter Sections', 'Save to iCal', and 'Print'. On the right, it shows 'Planned: 0 Credits', 'Enrolled: 0 Credits', and 'Waitlisted: 0 Credits'. A message box on the left says 'No Courses Selected For This Term'. The calendar grid shows days of the week (Sun-Sat) and times from 8am to 7pm.

This screenshot shows the same interface but for 'Law Summer 2020'. A modal dialog box titled 'Add a Term to Your Plan' is open in the center. The dialog asks 'Please select a term to be added to your plan:' and has a dropdown menu with 'Law Fall 2020' selected. There are 'Cancel' and 'Add Term' buttons at the bottom of the dialog. The background interface is dimmed, showing the 'Law Summer 2020' calendar and the same navigation and status elements as the previous screenshot.

You have now done the appropriate setup and can start planning your courses.

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3. Click the Student Planning drop down again and select "Planning Overview". Click on "View Your Progress" as this will bring up your degree audit.

Academics > Student Planning > Planning Overview

#### Steps to Getting Started

There are many options to help you plan your courses and earn your degree. Here are 2 steps to get you started:

**1** **View Your Progress**  
Start by going to My Progress to see your academic progress in your degree and search for courses.  
[Go to My Progress](#)

**2** **Plan your Degree & Register for Classes**  
Next, take a look at your plan to see what you've accomplished and register your remaining classes toward your degree.  
[Go to Plan & Schedule](#)

| Programs | Cumulative GPA   | Progress             |
|----------|------------------|----------------------|
| LAWJD    | (2.000 required) | <input type="text"/> |

#### Fall 2019 Schedule

|     | Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|-----|-----|-----|-----|-----|-----|-----|
| 8am |     |     |     |     |     |     |     |
| 9am |     |     |     |     |     |     |     |

4. Scroll through your degree audit and click on the course you want to plan and/or register; or click on search in the light blue box above that requirement to search for all courses that meet that requirement. A third option would be to enter "law..." or law.749" in the "search for courses" near the top of the screen.

#### Law Requirements

Complete all of the following items. **0 of 4 Completed.** [Hide Details](#)

**A**  
REQUIRED COURSES  
REQUIRED: COMPLETION OF ALL FIRST AND SECOND YEAR COURSES  
Complete all of the following items. **0 of 3 Completed.** [Hide Details](#)

1.  
1L REQUIRED-1ST SEMESTER **0 of 5 Courses Completed.** [Hide Details](#)

| Status      | Course                                       | Grade | Term  | Credits |
|-------------|--|-------|-------|---------|
| Planned     | <a href="#">LAW-600</a> <input type="text"/> |       | 19/FA | 3       |
| Not Started | <a href="#">LAW-610</a>                      |       |       |         |
| Not Started | <a href="#">LAW-623</a>                      |       |       |         |
| Not Started | <a href="#">LAW-604</a>                      |       |       |         |
| Not Started | <a href="#">LAW-616</a>                      |       |       |         |

2.  
1L REQUIRED-2ND SEMESTER **0 of 5 Courses Completed.** [Hide Details](#)

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5. You can filter your search using the toolbar on the left side. You can only select one option from each section of search values (one term for example) Click "View Available Sections" to see which sections are offered. This is where you can also add it to a future term plan.

**ROGER CENTRAL** dpeterson Sign out ? Help

Academics > Student Planning > Course Catalog

Search for Courses and Course Sections

[Back to My Progress](#)

**Filter Results** Filters Applied: None

**SUBJECTS**

- Law (1)

**LOCATIONS**

- RWU School of Law (1)

**TERMS**

- Law Spring 2018 (1)
- Law Spring 2019 (1)
- Law Summer 2018 (1)
- Law Summer 2019 (1)

**DAYS OF WEEK**

- Monday (1)
- Tuesday (1)
- Wednesday (1)

**TIME OF DAY**

Select time range...

**INSTRUCTORS**

**LAW-655 Professional Responsibility (2 Credits)** Add Course to Plan

No description available.

**Requisites:** None

**Locations:** RWU School of Law

**Offered:** Spring & Summer

[View Available Sections for LAW-655](#)

K < 1 > |

6. Click on "Add Section to Schedule". You may see current terms here, make sure you select the proper registration term.

**LAW-655 Professional Responsibility (2 Credits)** Add Course to Plan

No description available.

**Requisites:** None

**Locations:** RWU School of Law

**Offered:** Spring & Summer

**View Available Sections for LAW-655**

**Law Spring 2019**

**Professional Responsibility A** Add Section to Schedule

| Seats | Times  | Locations                                       | Instructors |
|-------|--|---|-------------|
| 3     | W 3:30 PM - 5:10 PM<br>01-07-2019 - 05-11-2019 | RWU School of Law, School of Law 262<br>Lecture | Kuckes, N   |

**Professional Responsibility A1** Add Section to Schedule

| Waitlisted | Times  | Locations  | Instructors |
|------------|--|--|-------------|
| 0          | W 3:30 PM - 5:10 PM<br>01-07-2019 - 05-11-2019 | RWU School of Law, One Empire Plaza 429<br>Lecture | Kuckes, N   |

**Law Summer 2019**

**Professional Responsibility W** Add Section to Schedule

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Click on “Add Section”.

### Section Details

LAW-655-W Professional Responsibility  
Law Summer 2019

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|                     |  |
|---------------------|--|
| Instructors         | Margulies, P ( <a href="mailto:pmargulies@rwu.edu">pmargulies@rwu.edu</a> )                    |
| Meeting Information | W 6:00 PM 8:30 PM<br>05-20-2019 - 08-05-2019<br>RWU School of Law, School of Law 285 (Lecture) |
| Dates               | 05-20-2019 - 08-05-2019  |
| Seats Available     | 50 of 50 Total   |
| Credits             | 2  |
| Grading             | <input type="text" value="Graded"/> ▾  |
| Requisites          | None   |
| Course Description  | No Description Available   |
| Books Total         |  |

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|       |             |
|-------|-------------|
| Close | Add Section |
|-------|-------------|

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### How to Register for Courses Using Student Planning

Click “Back to My Progress” to continue adding courses to your current or future terms.

Academics > Student Planning > Course Catalog

Search for Courses and Course Sections

Search for courses...

Filter Results

The following results match requirement: 2L REQUIRED

Filters Applied: None

**LAW-627 Criminal Procedure (3 Credits)** Add Course to Plan

This course examines the procedural aspects of the criminal justice system.

Requisites: None

Locations: RWU School of Law

Offered: Spring & Summer

View Available Sections for LAW-627

**LAW-639 Constitutional Law I (3 Credits)** Add Course to Plan

No description available.

Requisites: None

Locations: RWU School of Law

If you have added all the courses you want to plan for your current registration then click on the “Student Planning” tab at the top of the page and select “Plan and Schedule”. Make sure that the proper term is on the screen for registration.

Click “Register Now” at the top right part of the screen. If you cannot click the button to register, you may have a Bursar or Health Immunization hold. You will see that message in the this bar.

Academics > Student Planning > Plan & Schedule

Plan your Degree and Schedule your courses

Search for courses...

Schedule | Timeline | Advising | Petitions & Waivers

Law Summer 2019

Remove Planned Courses Register Now

Your registration period for Law Summer 2019 begins on 03-18-2019 at 12:00 AM Refresh

Filter Sections Save to iCal Print

Planned: 2 Credits Enrolled: 0 Credits Waitlisted: 0 Credits

**LAW-655-W: Professional Responsibility**

Planned

Credits: 2  
Grading: Graded  
Instructor: Margulies, P  
05-20-2019 to 08-05-2019  
Seats Available: 50

Meeting Information

Register

View other sections

Sun Mon Tue Wed Thu Fri Sat

11am

12pm

1pm

2pm

3pm

4pm

5pm

6pm

7pm

8pm

9pm

LAW-655-W

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### **How to Register for Courses Using Student Planning**

If your registration was successful, you will now see your classes in green (instead of yellow) in the above screenshot.