

## OLIVIA MILONAS

Roger Williams University School of Law, Ten Metacom Ave., Bristol, Rhode Island 02809  
(401) 254 2525 / omilonas@rwu.edu

### PROFESSIONAL EXPERIENCE

*Roger Williams University School of Law, Bristol, Rhode Island*

Professor, Legal Practice, July 2016 - present

Visiting Professor, Legal Practice, August 2014 - June 2016

Teach a year-long legal skills course to first-year law students. Instruct students in the research, analytical, and writing skills necessary for objective legal analysis and writing in the fall semester and persuasive legal writing and oral advocacy in the spring semester. Provide extensive written feedback on student assignments, advise students on their academic and professional goals, and collaborate with colleagues on curricula and program development.

*Suffolk University Law School, Boston, Massachusetts*

*University of Massachusetts School of Law, Dartmouth, North Dartmouth, Massachusetts*

*Roger Williams University School of Law, Bristol, Rhode Island*

Adjunct/ Visiting Professor, Legal Skills, August 2009 - January 2014

Taught first-year and upper-level required legal practice skills courses at area law schools. Instructed students in the research, analytical, and writing skills necessary for predictive office memoranda, pretrial motions, and appellate brief writing. Instructed also in oral advocacy and professionalism.

*Brown Raysman Millstein Felder & Steiner LLP, New York, New York*

Associate Attorney, September 2001 - July 2006

Handled various aspects of complex, commercial litigation in New York state and federal courts, including employment, contract, intellectual property, and lender liability issues. Performed extensive legal research and drafted client memoranda, pleadings, discovery requests, and dispositive motions. Counseled clients on legal strategy, mentored and managed junior associates, analyzed case documents, and assisted with depositions. Worked also as an Associate Attorney in the Technology, Media and Communications department (September 2001-January 2003). Reviewed software license agreements, conducted legal research, and drafted client memoranda and continuing legal education presentations on information technology law and compliance issues.

*MTV Networks, Nickelodeon, New York, New York*

Project Manager, Nickelodeon Promotions, September 1995 - August 1996

Co-managed the creation of annual, large-scale promotional campaigns for the Advertising Sales and Marketing divisions of Nickelodeon and Nick at Nite. Worked also as the Department Assistant for On-Air Promotions, January 1995 - September 1995.

### EDUCATION

*New York University School of Law, New York, New York*

Juris Doctor, January 2001

Work experience during law school:

- Small Business Law Connection: Co-president and Equal Justice Fellowship recipient, Summer 2000. Oversaw the development and operations of the SBLC, a student-run organization which partnered with private law firms to provide pro bono legal representation to low-income, minority business owners.
- Scholastic Inc.: Summer Associate, Legal Department, Summer 1999. Researched the Children's Online Privacy Protection Act. Drafted internal memoranda concerning COPPA compliance, co-authored Scholastic's online privacy policy, and advised business units on the online collection of personal information from children. Continued part-time employment while in school.

- JP Kids: Business Development Associate, Fall 1997- Fall 1998. Performed market research and assisted in the development of new business opportunities for JP Kids, a children’s educational media company.
- Wilson Sonsini Goodrich & Rosati: Summer Associate, Summer 1997. Performed legal research and writing on a variety of legal issues for the Litigation Department of this global law firm.

*Wesleyan University, Middletown, Connecticut*  
Bachelor of Arts, Government, June 1993

BAR ADMISSION AND PROFESSIONAL INTERESTS

Admitted to practice in New York and Massachusetts. Completed Title IX Investigator and Certification Training, Association of Title Nine Administrators (“ATIXA”). Completed forty-hour mediation and divorce mediation training courses and a Certificate in Negotiation and Dispute Resolution, Program on Negotiation, Harvard Law School. Volunteer Mediator, Center for Mediation and Collaboration, Providence, Rhode Island. PTO Board Member, Vartan Gregorian Elementary School, Providence, Rhode Island (2008-2012), Nathan Bishop Middle School, Providence, Rhode Island (2015- present).