

INSTRUCTIONS FOR DIRECT LOAN BORROWERS

To Complete Direct Loan Entrance Counseling:

1. Go to: <https://studentaid.gov/entrance-counseling/>
2. Select your student status (I am a Graduate or Professional Student)
3. Login using your FSA ID
4. Confirm your contact and communications information
5. Select Roger Williams University (click continue)
6. Click Start
7. Complete the Entrance Counseling session (takes approximately 15-20 minutes)

To Complete Master Promissory Note Online:

You Will Need:

1. FSA ID
2. Your Social Security Number
3. Your permanent address and telephone number
4. Your driver's license number
5. Names, addresses, and phone numbers for two references

Where to go:

1. Go to : <https://studentaid.gov/mpn/>
2. Select *I'm a Graduate/Professional Student*
3. Select *MPN Type*
4. Click *start* next to *MPN for Subsidized/Unsubsidized Loans*
5. If you plan to borrow a Graduate Plus Loan, complete a separate MPN by clicking *start* next to *MPN for Direct Plus Loans*
6. Follow directions to complete MPN(s)

When you complete the MPN online, you receive a confirmation number so you know immediately that the federal government (the lender) has received and accepted the MPN.

Student Funds cannot be disbursed unless all steps have been completed